Administrative Services
S. CAMILLE ANTHONY
Executive Director

Purchasing and General Services
DOUGLAS RICHINS
Division Director

State of Utah

OLENE S. WALKER
Governor

GAYLE McKEACHNIE
Lieutenant Governor

March 8, 2004

*** ADDENDUM *** ADDENDUM *** ADDENDUM ***

SOLICITATION: **GM4059**
DUE DATE: **03/16/04**
TIME: **3:00 P.M.**

DESCRIPTION: **Multi-Step Bid for a Collaborative Idea Management Software System**

ADDENDUM #1

The following are to be added to the specifications/requirements for this proposal:

1. The following question was received relative to this RFP and the corresponding answer is included:

2. The due date and time remain unchanged.

3. With RFP process questions contact Glendon Mitchell at 801-538-3138.

************************END OF ADDENDUM********************

To acknowledge receipt of addendum, include a copy of this addendum with the proposal submittal or give written acknowledgment with the proposal. It shall be the responsibility of the respondent to appropriately disseminate this information to all concerned prior to the assigned due date and time.

_____	_____
Name	Company
_____	_____
Signature	Date

3150 State Office Building - Capitol Hill - Salt Lake City, Utah 84114-1061
Phone: (801) 538-3026 - Fax: (801) 538-3882 - www.purchasing.utah.gov

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1. Will the group grow significantly beyond 40 people? If so, when and at what stage do you see this happening?

A. User acceptance will determine growth. At this point it is not possible to determine either timeframe or growth.

2. How many total users do you envision using the system in 1 year? 3 Years? 5 Years?

A. Question answered in item 1 above.

3. Will you post a summary of the target group, use scenario, and goals of the project so that we can more accurately evaluate the fit with your objectives?

A. *The initial group will be IT professionals. Goals include enhancing meeting quality, identifying opportunities, engaging users in common interests, developing communities of interest.*

4. Who else is invited to respond to this RFQ?

A. *This is a competitive bid, available through our procurement page to anyone. Vendors who were determined to have the most probable interest have been notified via email.*

5. Can you provide a point by point breakdown defining the technical requirements from your perspective?

A. *We expect this offering to be run as a service for the State of Utah. Platform and other technical considerations are not a concern at this point.*

6. Can you give more information about the ability to intuitively? How do you understand intuitively sponsor ideas? Who is the sponsor?

A. *Intuitively means the ability to sponsor or respond to an idea without training for a moderately computer experienced, non-technical individual.*

7. Could you give more detailed description of enterprise experience base? Who is an expert? How should the automatic identification of expert work in your vision of the process? How should expert ranking work in a way you see it?

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A. *An enterprise experience base is a collection of ideas, responses, and rankings correlated to identify those who provide expertise in a given area. Levels of experts would vary by community of interest. The system should provide processes for ranking identities based up responses over time, and relative to other identities to allow experts to bubble to the top over time. The identity should remain confidential unless the user determines that they want others to know who they are. A point or similar process should be included for providing incentives to individuals for participation.*

8. Could you disclose your conception of how brainstorming is to be supported in the system. As a specialized chat, forum or in any other way?

A. *Intuitive and interactive ability to enter ideas, responses, etc. and have those ranked by members of the community of interest. This should be done in a Web-enabled format that is intuitive to the user. Training should be minimal or not required. On-line help system to provide assistance is necessary, since no help desk support will be provided.*

9. Could you describe in more detail design tree for maturing ideas and brainstorming?

A. *An idea should be able to mature via branches taken by the community of interest. If an idea ranks low, an alternative idea may branch out, which ranks higher and spawns more response and ranking. The idea should mature through this process to produce work products which would streamline a meeting, project, or other event.*

10. Could you describe in more detail point mechanisms based upon idea/question ranking to generate communities of interest?

A. *This is an incentive system, which should be tailorable to the community of interest. If someone sponsors an idea, they should get points. Additional points should be awarded based upon the communities ranking of that idea. Branching with a new idea gets points. Etc. etc.*

11. Could you describe in more detail the interfaces for authoring and participating in community idea collaboration?

A. *User interfaces should be intuitive and Web Browser oriented. System interfaces should allow for notifications and mining of information from within the idea management system while maintaining the confidentiality of the identities. This should allow for identification of areas of expertise, as well as areas in which education could improve the environment.*

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